



St. Tammany Federation of Teachers & School Employees

Brant Osborn, President

19295 N. 3rd Street Suite 8 Covington, LA 70433
(985) 888-1750 fax (985) 888-1190 union@stfed.org

SICK LEAVE BANK

Information and sign-up form 2022-2023 school year

THE *LAST DAY APPLICATIONS WILL BE ACCEPTED IS*
June 10, 2022.

In order to ***become a member***, an employee MUST have a balance of at ***least 15 days of sick leave, vacation leave, or a combination of both on May 10th*** prior to the commencement of the fiscal year in which the employee wishes to become a member. The employee must also make an initial donation of one (1) day to the Bank between May 10th and June 10th prior to the commencement of the fiscal year in which he/she will become a member.

To ***remain a member***, employees must ***sign*** this form each year, ***donate*** one day each year, and ***meet the requirements*** of the contract, which are listed on this form. In order to ***remain a member***, an employee MUST have a balance of at ***least 11 days of sick leave, vacation leave or a combination of both on May 10th*** of each subsequent fiscal year and must donate one (1) day prior to June 10th of the subsequent fiscal year.

Please look at Section 23:04 of the Collective Bargaining Agreement, Eligibility & Limitations, relating to drawing from the bank for specific rules and limitations. (page 34).

I hereby authorize the St. Tammany Parish School Board to deduct from my sick leave one (1) day, which will allow me to participate in the St. Tammany Federation of Teachers and School Employees sick leave bank in accordance with the collective bargaining agreement.

X _____
SIGNATURE

Name _____ Worksite _____
Please print:

SS # _____ Employee # _____ Job Title _____

Address _____
Street City State Zip

Date _____ Full time _____ Part Time _____ No. of hours worked per day _____

THIS NOTICE MUST BE RECEIVED IN THE FEDERATION OFFICE ON OR BEFORE JUNE 10TH
APPLICATIONS RECEIVED AFTER JUNE 10TH CAN NOT BE PROCESSED.

Mail to: St. Tammany Federation of Teachers and School Employees
ATTENTION: SICK LEAVE BANK
19295 N. 3rd Street, Suite 8
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Or you may bring it to our office at 19295 3rd Street, Suite 8, Covington, LA 70433