



St. Tammany Federation of Teachers & School Employees

Brant Osborn, President

19295 N. 3rd Street, Suite 8 Covington, LA 70433
(985) 888-1750 <http://la.aft.org/tammany> union@stfed.org

APPLICATION #1

Dear Member,

We want to thank you for taking the time to assist our school system in recruiting additional substitutes. Please fill out this form and **mail it** to our office at **19295 N. 3rd St. Suite 8 Covington, LA 70433** once you have confirmation that the substitute has submitted their application. (Keep in mind, **applications must be mailed in to be accepted.**) Doing this as soon as possible will ensure that you are in the queue to be rewarded once the next step is completed.

Name of Member and Future Substitute:

Federation Member Name: _____

Recruited Substitute Name: _____

Substitute Application Submission Information:

Where did the substitute turn in their application? _____

When did the substitute turn in their application? _____

Signing below indicates that you are a Federation member and that you understand that you will not get incentive pay until/unless paperwork is submitted proving that the recruited substitute was in fact hired and successfully completed at least 10 jobs during the first 45 days of employment.

Signature

Date